

Maharaja Ranjit Singh Punjab Technical University, Bathinda

Name of Items		Printing & Supply of Degree Certificate of Examination Branch of MRSPTU, Bathinda	
Name of Firm			
TECHNICAL BID			
Sr. No.	Description	Proof (Attached/Not Attached) (Y/N)	Page No.
1	Full Address		
	(i) Head Office		
	(ii) Branch Office (if any)		
	(iii) Telephone Number(s)		
2	Name of contact Person		
	(i) Mobile No.		
	(ii) E-mail (official)		
3	Date of Establishment of Firm.		
4	Is your firm registered under: (a) Companies Act, 1956 or 2013? (b) Factories Act 1948? (c) Another Act. (d) If not, who are owners ? (Please give full details)		
5	Whether the firm is insured against fire, Theft and Burglary, if so, please state the amount for which insured, the name of the insurance firm and policy no.		
6	A copy of the declaration relating to the registration to the press.		
7	(a) Bidders have to submit declaration alongwith technical bid stating that the firm is not currently engaged in litigation with other organizations and no complaint is pending in Police Station.		
	(b) Bidders have to submit declaration alongwith technical bid stating that they have not been Black-Listed/De-listed by any University, Agency/Government Department/Public Sector Undertaking in the last three years. In case they have been black listed by any of the Institutions, details of the same be furnished (Format Attached) .		
	(c) Bidders have to submit declaration that he is not penalized by University for any reason in the past for printing & supply of Degree Certificates.		
8	GST No.		
9	PAN No.		
10	TAN No.		
11	Confirmation of Earnest Money Deposit.		
12	For Return of EMD/Performance Security: (i) Bank Name and Address		

	(ii) Bank Account No.		
	(iii) Bank IFS Code		
13	Proof of Bidder having minimum turnover for last 3 years must be 02 crors (Attach proof).		
14	Proof of Financial standing such as statement of (i) Profit and loss Account (ii) Balance sheet (iii) Auditor report for the last 3 years and (iv) Credit Worthiness Certificate from Bank/ Soleveny Certificate.		
15	The Bidders should submit list of the customers with detail like: name of the person , telephone number, email id, communication address in detail with whom similar work has been done in last five years.		
16	The firm shuold be at least 5 years old in business (Y/N)		

Note:-

1	In case of non-fulfillment of any of the above information/document(s) by the bidder, the technical bid of the same will be rejected without giving any prior notice.
2	The Financial Bid will be opened only for those bidders whose Technical Bid is found complete and confirm the above eligibility criteria.
3	If any need arises to verify, the original documents will be produced by the bidder before the opening of Financial Bid, failing which his bid will be rejected.
4	Any condition/documents regarding rates attached with technical bid will not be accepted.
5	Page Numbers/Serial Numbers must be given to each and every page of Tender Documents and other documents attached alongwith. All complete documents should be signed and stamped, readable, visible & scanned clearly.
6	Any corrigendum, if any, will be uploaed on University website. Only revised bid will be accepted after corrigendum, if any.

I/we certify that the information furnished above is true and correct. The terms & conditons of the university are acceptable to firm.

Dated: _____

Signature with Stamp of Authorised Persons